

**OFFICE OF THE SUB-DIVISIONAL OFFICER (C), VAIRENGTE
COMMON APPLICATION FORM FOR CERTIFICATES**

Passport photo
attached here

(A background var
thlalak bel tur)

Tick (✓) the type of certificate required (I certificate mamawh zawnah tick rawh)

RESIDENTIAL/TEMPORARY RESIDENTIAL CERTIFICATE

SCHEDULED TRIBE CERTIFICATE

SCHEDULED CASTE CERTIFICATE

INCOME CERTIFICATE

(CAPITAL LETTER/HAWRRRAWPPUIA ZIAH TUR)

1. Name (Hming) : _____
2. Date of Birth (Pianni thla kum) : _____ 3. Sex : MALE/FEMALE
4. Place of Birth (Pianna hmun) : _____
5. Father's Name (Pa hming) : _____
6. Mother's Name (Nu hming) : _____
7. Voter ID (A nei tawh tan) : _____
8. Aadhaar Number (A nei tawh tan) : _____
9. Present Address (Tuna chenna) : House No. _____ Veng : _____
Contact No. _____ Pin Code _____
10. Permanent Address : _____
11. Post Office : _____
12. Police Station : _____

**FILL THIS SECTION FOR RESIDENTIAL/SCHEDULED TRIBE/CASTE CERTIFICATE
(RESIDENTIAL/SCHEDULED TRIBE/CASTE CERTIFICATE mamawhte tana fill up tur)**

1. Name of Tribe/Caste (Tribe/Caste hming e.g. MIZO/ CHAKMA /BRU etc.) _____
2. Name of Clan (Hnam hming e.g. Sailo/Fanai/Ralte/Reang/Biate etc.) _____
3. Epic No. (Voter's ID) of applicant (in case of 18 yrs. & above) or of father/mother of applicant (in case of minor) (Diltu chu kum 18 tling anih chuan Epic No. emaw Kum tling lo naupang tan Nu/Pa Epic No.) : _____ Constituency No. ____ Part No. ____ Sl. No. ____
ID neitu hming : _____
4. Details of places of residence in the past 20 years (Kum 20 kal ta chungga chenna/awmna)
 - i) Name of Grandfather {Hringtu Pa Pa (pa lama pu)} _____
 - ii) Pu (Pa Pa)hnam hming: _____
 - iii) Name of Village/Locality _____ from _____ to _____
5. Whether the applicant is a Non-Mizo Central/State Govt. employee/Semi Govt./Corporation

**FILL THIS SECTION FOR INCOME CERTIFICATE
(INCOME CERTIFICATE mamawhte tan a fill up tur)**

1. Father's Occupation (Pa hnathawh) : _____
Annual Income (Kum khata lak luh zat) : _____
2. Mother's Occupation (Nu hnathawh) : _____
Annual Income (Kum khata lak luh zat) : _____
3. Annual Family Income : _____
(Chhungkua/Mimal kum khat lak luh zat)
4. Income neitu hming : _____
5. Income neitu nena inlaichinna : _____

DECLARATION

1. Purpose for which certificate is required (Certificate duhna chhan) : _____
2. The above particulars are true to the best of my knowledge and behalf. In case of any false information, I shall be held responsible and appropriate action may taken against me. (A chungka ka particulars te khi a dik ngei a, dik lo a awm anih chuan ka chungah dan angin action lak theih a ni ang a, mawh ka phur ang tih ka in tiam e.)

Dated

(_____)
Name & Signature of Applicant

DOCUMENTS TO BE ENCLOSED (Documents thil tel ngaite)

- 1. Residential Certificate diltute tan:**
 - i) Veng/Khua chhunga awm ngei an ni tih VC hriatpuina lehkha, hetah hian an present residence-a an chentawh hunchhung (period) tarlan nise.
 - ii) Voter's ID Xerox, Kolasib District huamchung ami ngei a ni tur a ni a. District dang huamchung ami Voter ID neite chu Temporary Residential chauh pekchhuah theih anni ang. Kum tling lo tan Nu/Pa Epic ID attested copy(self attested pawm anilo) thil tel tur.
 - iii) Passport size photograph.
 - iv) Non-Mizo Central/State Govt. employee/Semi Govt./Corporation an nih chuan an Head of Department recommendation an thil tel tur a ni.
- 2. Scheduled Tribe/Caste Certificate diltute tan:**
 - i) Tribal anni ngei a ni tih hriatpuina an chenna khua/veng Branch YMA leh VC (Pres/Secy) hnen a tangin lehkha DC office form siamsa hmangin thil tel tur.
 - ii) Tribal Certificate dil tur tan Birth Certificate Xerox attested copy thiltel ngei ngei tur a ni (self attested pawm a nilo).
 - iii) Voter's ID Xerox attested copy thiltel tur {Kum tling lo tan Pa Epic ID attested copy(self attested pawm anilo) thiltel tur .}
 - iv) Passport size photograph.
 - v) Online a diltur ten Birth Certificate original thlalak upload tel tur.
- 3. Income Certificate diltute tan :**
 - i) Sawrkar hnathawk tan Last Pay Certificate (LPC) from concerned Head of Deptt./DDO.
 - ii) Sawrkar hnathawk lo tan VC hriatpuina thil tel tur a ni. Hetah hian eizawna leh chhungkaw lakluh zat diktak tarlan thin tur a ni.
 - iii) Voters ID Xerox thil tel bawk tur a ni.
 - iv) Sawrkar hnathawk lo Nuai 10 aia tam kum khata la lut tan Affidavit Nottary Public hma a sign ngei thil tel tur.

NOTE : Application form fill up kim lo leh document thil kim lo te chu reject (pawmluh) a ni ang.